



National Grant Guidelines

The application must contain sufficient information for consideration. Items of interest are:

1. The grant application must be authorized by the Executive Director and current National President prior to submission
2. Have you utilized the budget set forth by the USJC budget committee prior to requesting funds from the USJC Foundation?
3. National submissions will be reviewed 90 days in advance of the foundation meeting.
4. Funds will be released up to the funded amount at Foundation Meetings: January, June, and September.
5. If funds are not used for the intended use, then they must be returned to the Foundation
6. National Annual Status Report – On a positive, audited, budget a donation will be made to the foundation for the same or more of the granted amount for the purpose of future grants to the organization.
7. The Foundation will discuss grant applications with the National organization as needed.
8. Grants will not be given for funds that are passed through to another entity
9. National organization can apply for a recurring grant, which would be for a maximum of five years. This money needs to be earmarked for a specific use.
10. With recurring grants, the foundation needs acknowledgement from each incoming National President prior to funds being distributed for the life of that particular grant.
11. With recurring grants, the foundation will give up to the requested amount per year, if available.
12. Any grant awarded is considered a temporally restricted conditional grant, contingent upon the event occurring.
13. The Foundation trustees may suspend any and all rules due to special circumstances.
14. Please send questions to grants@usjayceefoundation.org



The United States **JAYCEES** **FOUNDATION**

Grant Application Form

This request form must be received 90 days prior to the USJC Foundation Meeting at which it will be considered.

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| Requestor: | Date submitted: |
| Submitted by: | Title: |
| Total Amount Requested: | Signature of Requestor: |
| Signature of Executive Director or USJC President: | |

Please answer the following questions and include substantiating documentation.

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| 1. What is the main purpose of the project for which you are requesting financial assistance? |
| 2. What are the specific goals to be achieved with the project? |
| 3. Is this a recurring request (i.e. Leadership Academy, National Meeting, etc)? |
| 4. Indicate the proposed commencement and completion dates of the project? |
| 5. Please provide any other comments which you feel may be appropriate in support of this application: |

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| Received on: | By: |
|---------------------|------------|

**Send to:
USJC Foundation
Attn: Grant Request
PO Box 64
Jasper, IN 47547-0064**